



# 63rd Annual Member Show 2023

October 2 - 30

Ho'omaluhia Art Gallery



Windward Artists Guild members are invited to be part of our 63<sup>rd</sup> Annual Member Show at the Ho'omaluhia Botanical Gardens Art Gallery. WAG members may enter up to two (2) 2-D or 3-D pieces with no entry fee.

## Important Dates

- **Show Dates:** October 2 – 30, 2023. Gallery hours are 9:00 am – 3:30 pm daily.
- **Submission:** Members are invited to submit up to two (2) pieces of art. The entry form with title, medium, size and price, is due on Wednesday, **September 27** (see form on p. 4).
- **Intake:** Sunday, **October 1, 9:30 – 11:30 am. NO WORK WILL BE ACCEPTED AFTER 11:30 A.M. PLEASE BE MINDFUL OF THIS SCHEDULE SO NO ONE IS DISAPPOINTED.**
- **Reception to Meet the Artists,** Sunday, **October 8, 12:30 – 3:30 pm.** We're returning to a WAG tradition and holding the Annual Members Meeting at the beginning of the reception. We still cannot have food and beverages in the Gallery. We're looking into the options for an outdoor refreshment area.
- **Pickup:** Tuesday, October 31, 9:30 am – 12:30 pm. Please be prompt so that the Gallery can be prepared for the next exhibition. There are no facilities for storing art that isn't picked up.

## Submission

Entry forms are required before the Intake Day. This will speed up intake and allow us to create the labels and show catalog ahead of time. No images are required, but if you would like your art to be considered for the promotional materials, please include suitable images (unframed, well-lit, good resolution).

Please complete the attached entry form and email it to [windwardartistsguild@gmail.com](mailto:windwardartistsguild@gmail.com) by Wednesday, September 27. If you prefer to send it by USPS, please mail it to:

Windward Artists Guild  
c/o Liz Corbin  
47-215 Iuiu Street  
Kaneohe, HI 96744

## Eligibility

Entering artists must be WAG members in good standing. **Remember, all memberships are for the calendar year, so be sure to renew or join in order to be in this show if your membership isn't current.** If you were in one of WAG's shows earlier this year (Ultra III and Emergence), you're all set. If you're not sure of your status, contact our VP of Membership Noelle DaVinci at [noelledavinci@gmail.com](mailto:noelledavinci@gmail.com)). To renew/join WAG, the annual membership fee is \$30. Full-time student membership is \$15 with a current student ID card from a college, university, or high school. To renew/join, click on this link for the membership application and instructions: <https://windwardartistsguild.org/joinrenew>.

## Conditions

1. The Windward Artists Guild seeks to have shows that exhibit artwork of high quality. As such, Windward Artists Guild reserves the right to exclude from its shows any artwork that is deemed to be poorly made, or of insufficient quality. No copies of public material will be accepted. Acceptance of unusual entries shall be at the discretion of the curators. No works depicting nudity will be allowed at this venue.
2. All work must be original; we will not accept work produced under instruction or copied from another's work or from copyright references. Only original works will be accepted. Giclées and multiple printings will not be accepted.
3. Windward Artists Guild will accept a 15% donation on any works sold. If a buyer becomes interested in the artist's work at the exhibit but waits until after the show closes to purchase directly from the artist, the artist may donate 15% to Windward Artists Guild. All checks for art purchases should be made payable to the artist.
4. All possible care will be taken in handling and displaying of work. By entering the exhibition, the artist understands and accepts that the Windward Artists Guild, the management of the Ho'omaluhia Botanical Gardens, or any receiving agent, will not be liable for loss, theft, or damage to any work of art submitted to the exhibition. Insurance is the responsibility of the artists. A Liability Waiver is included on the Entry Form.
5. By submitting artwork in the exhibition, an artist gives Windward Artists Guild permission to use the artist's name, image, and images of their artwork in Windward Artists Guild publications and for all Windward Artists Guild publicity and public relation purposes.
6. If possible, please obtain a digital image of your work before it is submitted for the exhibition. You may be asked to provide the image for publicity purposes on our web page or in printed publications.

## Sitting the Show

Last year, due to the greatly increased number of visitors to the Gallery, we initiated a requirement for participating artists to be present in the Gallery. There will be two shifts each day, with two artists per shift. Last year, it worked out to about two shifts each, although some artists enjoyed it so much, they signed up for more. A sitting schedule will be set up for participants to select their preferred shifts. If an artist is unable to fulfill this requirement, we can find a solution so that it isn't a barrier to participation.

## Display Regulations

### Two-dimensional work:

1. Work, including free hanging pieces, must not exceed 50 x 72 inches, including the frame and all multiple parts. A diptych is considered two pieces.
2. Entries must be framed or have finished edges. Watercolors, pastels, drawings, photographs, and prints must be under glass or plexiglass (recommended) or otherwise protected.
3. Entries must be suitable for hanging. Wire must be securely attached to each side of the back. For safety reasons, **string and saw tooth hangers will not be accepted**. The Windward Artists Guild reserves the right to refuse entry of any work that may be insecurely mounted or deemed to be a hazard. **A refresher on best practices for preparing artwork for hanging is provided at the end of the Prospectus (p. 6).**
4. **NO WET WORK** will be accepted.

5. Fiber art should have a dowel bar for hanging each piece or a stand for display on a podium.
6. If you have specific instructions for hanging or display, please attach these to your piece.

**Three-dimensional work:**

1. Entries must be safe and secure for display.
2. Size must not be heavier or larger than that which can be carried by one person and fit through an ordinary door. For work exceeding 25 pounds, the artist must provide a dolly for use of the curator.
3. Entries over 50 pounds must be installed by the artist.

**QUESTIONS?** If you have any questions or concerns, please contact Liz Corbin, VP of Exhibits, at [lizcorbinart@gmail.com](mailto:lizcorbinart@gmail.com).

**ENTRY FORM AND LIABILITY WAIVER Windward Artists Guild**

**Show Title: 63<sup>rd</sup> Annual Member Show 2023**

Please complete this form and email it to [windwardartistsguild@gmail.com](mailto:windwardartistsguild@gmail.com) by September 27. If you prefer to send it by USPS, please mail it to:

Windward Artists Guild, c/o Liz Corbin, 47-215 Iuiu Street, Kaneohe, HI 96744

You may renew your membership online: <https://windwardartistsguild.org/joinrenew>. Please make a copy of this form and retain it for your records.

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Type or Print Clearly: Date \_\_\_\_\_ Name \_\_\_\_\_ Email \_\_\_\_\_

Cell Phone \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

	Title	Medium	Size	Price
1				
2				

**FEES:** No charge for entering the Member Show.

**Liability Agreement**

I will NOT hold Windward Artists Guild or Ho’omaluhia Botanical Garden Art Gallery, its agents, servants, representatives, employees, and managers of this exhibit responsible for any claim arising from damage, theft, or loss of art works for any reason whatsoever.

I accept the responsibility of obtaining my own insurance for all artwork listed above.

As a condition of exhibiting in WAG’s 63<sup>rd</sup> Annual Member Show 2023 at Ho’omaluhia Botanical Garden Art Gallery, artists agree to give WAG permission to use artist’s name, image, and images of their artwork in WAG publications, WAG website, and any WAG publicity and public relation purposes.

**YOU MUST SIGN THIS WAIVER OF LIABILITY FORM TO PARTICIPATE IN THE SHOW.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

## I.D.TAGS

Fill out, cut and place on the back of your 2D art, lower left hand side or the bottom of 3D artwork. You may adjust the size if necessary. Please print legibly.

ARTIST _____ PHONE # _____
TITLE _____
MEDIUM _____ PRICE _____
ARTIST _____ PHONE # _____
TITLE _____
MEDIUM _____ PRICE _____

## Preparing Your Artwork for Hanging

Please be sure to use good materials on the back of your pieces to assure a professional impression for your clients. Inadequate or improperly installed hardware on the back of a piece might result in it being rejected.

- The "gold standard" of painting hanging hardware is D-rings and coated wire. Less ideal but still good is uncoated picture wire and eye screws (if installed properly). You can also mix and match and use uncoated wire with D-hooks, etc.



These are all available from a number of suppliers and come in different sizes to handle all sizes and weights of paintings.

- Unacceptable hardware includes string, thread, alligator hangers, and regular screws or nails (the wire can easily slip off of regular screwheads or nail heads).
- Eye hooks should be placed so that they do not interfere with a painting lying flat against the wall.
- Visible wires will not be accepted. All wires should be tight enough to be concealed by the painting and have enough wrapping at the ends to assure a secure wire. Wires that are too short or attached poorly with only a loop or two will not safely stay on the wall. A general rule of thumb is that the D-hooks or eye screws should be attached to the frame about 1/3 of the height of the frame from the top, e.g. for a 12-inch high frame, the hardware would be attached about 4-inches from the top.
- Check out these YouTube videos for guidance on installing the hanging hardware.

How to apply d-rings and coated wire: <https://www.youtube.com/watch?v=-ThspVqHlok>

How to use eye hooks and normal wire: <https://www.youtube.com/watch?v=LBnqLeEil2k&t=159s>

- Plexiglass is better than regular glass though both will be accepted.
- Please make sure your mats and art pieces are adequately adhered with acid-free adhesives so that your paper works do not become crooked within the frame.
- If you have questions about acceptable hardware or techniques for framing DIY, feel free to call or text Liz Corbin at 808-255-1560 or Wendy Roberts at 808-753-2387 (phone calls to Wendy after 10 am any day after January 12 please). Emails can be sent to [lizcorbinart@gmail.com](mailto:lizcorbinart@gmail.com) or [wendy@wendyrobertsfineart.com](mailto:wendy@wendyrobertsfineart.com) any day, any time. Please allow a day or two for a response.
- If you decide against DYI, there are many talented and affordable framers on-island as well who may be able to frame things for you, but you will need to approach them ASAP considering our short lead time. Sunshine Arts Gallery on Kam Hwy. in Kahaluu usually has very rapid turnaround times for framing if you have less than a week with which to frame a piece.